

SUMMER TREES HOMEOWNERS' ASSOCIATION, INC.

**SUMMER TREES WEST**

48 CYPRESS POND ROAD

PORT ORANGE, FL 32128

**Feb 24, 2018**

**Subject: Reorganize Board of Directors and Committees – Feb 24, 2018**

*WHEREAS, Summer Trees West (hereafter the “home-owner’s association”) have conducted the annual election on Sat., Feb. 24, 2018 as required in the governing documents,*

*WHEREAS the former committees, standing and special will be silent.*

*WHEREAS, the newly elected board of director President will appoint committees and chairs:*

*Whereas, **Under the Summer Trees West, General Operations Policy**, Directors must, before authoring work on property, present Insurance, License, and W-9 credentials to the treasurer. Directors and officers are limited to expenditures of \$50, with exception of president. Presidents limit is \$1,000. All expenditures will be processed through Treasurer via use of a voucher. Do NOT process invoices to Atlantic. Expenditures **beyond** these limits will require board of director’s approval.*

**1. Select four officers**

- |    |                |   |                         |
|----|----------------|---|-------------------------|
| a) | President      | - | Bill Roberts            |
| b) | Vice President | - | Bob Rhein-Meeting Chair |
| c) | Treasurer      | - | Betty Szecsei           |
| d) | Secretary      | - | Kathleen Mickens        |

*Bill Roberts was nominated to the board then appointed President.*

*Signatures for checks written will require two co-signers: Bill Roberts, Kathleen Mickens, Tom Robertson, and Betty Szecsei.*

**2. Select three directors**

- |    |               |   |                            |
|----|---------------|---|----------------------------|
| a) | Grounds       | - | Tom Robertson              |
| b) | Architectural | - | Linda Pelle, and committee |
| c) | At-large      | - | John Lyon                  |

*Tom Robertson and John Lyon were nominated to the board and appointed Grounds Chair and At-Large, respectively.*

**3. Will determine the need for special and standing committees;**

**Standing Committees.**

- |    |          |   |  |
|----|----------|---|--|
| a) | Census   | - | Kathleen Mickens with Advisor Sue DeLiso |
| b) | Election | - | Betty Szecsei                            |

## Annual Owners Reorganization March 2, 2018

c)	Welcome	-	Betty Szecsei
d)	Town Crier	-	Leslie Tucker
e)	Cable	-	Robert Stevens
f)	Compound	-	Chris Cook
g)	By-laws	-	Bob Rhein
h)	Pool	-	Bill Davis
	a. Area cleaning	-	Kim Underwood

### Special Committees (Specific Task with a defined time period)

i)	Paint Sub-committee	-	Linda Pelle
j)	Water and erosion	-	Betty Szecsei
k)	Signage	-	Janice Tainsh

Meeting 1:10pm adjourned at 1:25pm.

**Bill Roberts -President**

Summer Trees West, a Florida private corporation under Not-for-profit, F.S 617 and F. S. 720.

SUMMER TREES WEST  
SUMMER TREES HOMEOWNERS ASSOCIATION, INC.  
(Phase I, II, II-A, II-B)  
A 55 and Older Community  
[stwhoapo@gmail.com](mailto:stwhoapo@gmail.com)

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