

May 12, 2018

Summer Trees Homeowner's Association, Inc., Summer Trees West

Minutes of Board Meeting

Thursday, May 10, 2018 at VFW, S. Williamson Blvd., from 6:04 – 7:31 pm

Call to order

- Pledge of allegiance
- Proof of Notice

Calling of roll.

- ✚ Present: Bill Roberts, Betty Szecei, Kathleen Mickens, Linda Pelle, Tom Robertson, Bob Rhein, John Lyon(phone)
- ✚ Absent: **None**
- ✚ Members attending: 22 including Board Members

Proof of due notice of meeting.

- Posted Flyer (May 07, 2018)

Reading of minutes and disposal of any unapproved minutes.

- Minutes April 12, 2018 Regular
- Motion by Bill Roberts 2nd by Betty Szecei Approval is unanimous.

Reports of the

President – Bill Roberts

The Board successfully completed a Board Certification Class.
Review of STW HOA Mission Statement
Updated webpage waiting for Atlantic's webmaster to make changes
Pool fence could be removed, if needed, for parking on field during a hurricane
Walking path behind Hickory Lane still a hazard issue
Waiting for City of Port Orange to give the final OK to remove signs and put Clubhouse back in service

Vice President, Chair- Bob Rhein

Explained meaning of Safe Harbor

Treasurer – Betty Szecei

- Budget target: \$21,093.00 Actual: \$20,674.51
- Combined Savings and Checking: \$72,350.70
- Reserve: \$54,108.38
- Combined Savings & Checking includes \$29,346.04 received from the sale of 26 ST. Our attorney has started proceedings to acquire more funds from the sale of 26 ST.

Secretary – Kathleen Mickens

- Planning calendar- June
- Pool- Annual backflush, fire extinguisher, drain field, septic tank and pump inspections due in June.

(a) Directors

- Grounds- Tom Robertson
- Need to take out two trees and replace with two others. Cost \$290.00

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- **Architectural** – Linda Pelle
- All Architectural review letters are out.

- **Communications** – Leslie Tucker

Unfinished business.

Sign Committee – Janice Tainsh- Chair

Color scheme for front sign was approved by the BOD. Motion further tabled for removal and replacement of street signs.

Amend motion to add for cost of fence in front of pool on ST Rd. \$341.26 vote unanimous.

Need a committee to address Spectrum issue and any other options available.

New business

17 ST - Motion to hire J. Snyder LLC to remove and replace rotten fence, A/C fence and yard debris including labor and materials for a total of \$658.85. 1st Bill Roberts 2nd K. Mickens vote unanimous

Motion to obtain cost and practice for side walk repairs (patching & grinding). Cost to be determined upon receipt of more information. Motion tabled.

Motion to appoint committee to explore alternate options concerning Spectrum contract. Motion tabled.

Motion to suspend meetings for the months of July and August 2018. Vote unanimous

Motion to appoint a Budget Chair. Bob Rhein appointed.

Financial update –

- (1) The paperwork for last month's motion to obtain a preapproved line of credit has been submitted and we are waiting for an answer.
- (2) We could cash in the CD and put it into a temporary Liquid Money Market at a better rate. The penalty would be approx. \$906.
- (3) Service charges subtracted from checking account in error will be reimbursed.
- (4) We have catastrophic fund with approx. \$5250.00. In the future add to this fund to offset damage from future hurricanes.

Motion to purchase (2) trees for the total cost of \$290 to replace (2) trees that were removed. City required.

Adjournment.

Meeting adjourned at 7:31pm. Motion Bill Roberts, Second Linda Pelle vote: Unanimous

- Next regular BOD meeting will be Thursday, June 14, 2017 at VFW, 6 – 8pm.
- There will not be a BOD meeting for July and August 2018.

Signed: Kathleen Mickens – Secretary 2018