

## SUMMER TREES HOMEOWNERS' ASSOCIATION, INC.

*SUMMER TREES WEST, dba*

48 CYPRESS POND ROAD

PORT ORANGE, FL 32128

Feb 25, 2017

**Subject: Reorganize Board of directors and committees – Feb 25, 2017**

WHEREAS, Summer Trees West (hereafter the “home-owner’s association”) have conducted the annual election ON Sat Feb 25, 2017 as required in the governing documents,

WHEREAS the former committees, standing and special will be silent.

WHEREAS, the newly elected board of director President will appoint committees and chairs:

Whereas, Under the Summer Trees West, dba, General Operations Policy, Directors must, before authoring work on property, present Insurance, License, and W-9 credentials to the treasurer. Directors and officers are limited to expenditures of \$50, with exception of president. Presidents limit is \$1,000. All expenditures will be processed through Treasurer via use of a voucher. Do NOT process invoices to Atlantic. Expenditures **beyond** these limits will require board of director’s approval.

1. Select four officers

- |    |                |   |                 |
|----|----------------|---|-----------------|
| a) | President      | - | Amber Reynolds  |
| b) | Vice President | - | Betty Szecei    |
| c) | Treasurer      | - | Leslie Tucker   |
| d) | Secretary      | - | William Roberts |

Signatures for checks written will require two of the three Co-signers: Amber Reynolds, Leslie Tucker and William Roberts.

2. Select three directors

- |    |                      |   |  |
|----|----------------------|---|--|
| a) | Grounds              | - | William Roberts, Temp. W/ 2-person Committee |
| b) | Architectural        | - | Linda Pelle, and committee                   |
|    | Sub-committee, Paint | - | x  |
| c) | At-large             | - | Vacant                                       |

3. Will determine the need for special and standing committees;

Standing Committees. To be reviewed Annually

- |    |          |   |                                  |
|----|----------|---|----------------------------------|
| a) | Census   | - | Kathleen with Advisor Sue DeLiso |
| b) | Election | - | Betty Szecei                     |
| c) | Welcome  | - | Betty Szecei and (Leslie Tucker) |

- |    |            |   |             |
|----|------------|---|-------------|
| d) | Town Crier | - | Mary Austin |
| e) | Cable      | - | Vacant      |

Special Committees (Specific Task with a defined time period)

- |    |                     |   |               |
|----|---------------------|---|---------------|
| f) | Paint Sub-committee | - | x             |
| g) | Water and erosion   | - | Betty Szecsei |
| h) | Feral Cat           | - | Betty Szecsei |
| i) | Pool                | - | Bill Davis    |

Special Committees (Tabled )

- |                           |   |   |
|---------------------------|---|---|
| Oversight                 | - | x |
| Communications/planning   | - | x |
| Guidelines and procedures | - | x |

Meeting 2:20pm adjourned at 4:14 pm.

*President and CEO Amber R Reynolds*

Summer Trees West, dba, a Florida private corporation under Not-for- profit, F.S 617 and F. S. 720.

*SUMMER TREES WEST (dba)*  
 SUMMER TREES HOMEOWNERS ASSOCIATION, INC.  
 (Phase I, II, II-A, II-B)  
 A 55 and Older Community  
[stwhoapo@gmail.com](mailto:stwhoapo@gmail.com)

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